

### Questionnaire 3

A monthly checklist for site managers.

		YES	NO
FIRE HYDRANTS	1. Clear?		
	2. Are hydrants, hose and nozzles in good order?		
HOSE REEL	3. Clear?		
	4. Are hose reels in good condition?		
FIRE ALARMS	5. Are bells/sirens working?		
	6. Is mains power supply fully operational?		
	7. Annunciator panel lamps working?		
	8. Fire Brigade/Central Station connection in order?		
EXTINGUISHERS	9. All present and correct?		
	10. Not obstructed?		
	11. In good order?		
FIRE DOORS	12. Not obstructed?		
	13. All self closing devices working?		
BOILERS	14. Daily and weekly safety checks made/cards entered?		
SMOKING	15. Are smoking rules being observed?		
FLAMMABLE LIQUIDS	16. No excessive quantities in work area?		
	17. No damaged/loose earthing or bonding?		
	18. No accumulation of empty cans?		
	19. No waste or water in tank bunds?		
	20. No accumulations of soiled rags/waste?		
GAS CYLINDERS	21. No idle cylinders in buildings?		
	22. Are all cylinders secured?		
	23. No fittings or hose damage?		
HOUSEKEEPING	24. No accumulations of rubbish?		
	25. No area untidy or congested?		
	26. No unauthorised portable heaters in use?		
	27. No intruder alarms obstructed?		
	28. No sprinkler heads obstructed?		
	29. No combustibles near switchgear/heaters?		

<b>MAINTENANCE</b>	<b>30. No temporary wiring?</b>		
	<b>31. No damage to electrical fittings?</b>		
	<b>32. No heater fuel leaks?</b>		
	<b>33. All oil tank catchpits clear drain valves closed?</b>		
<b>SPRINKLERS</b>	<b>34. Weekly valve test(s) made and cards entered?</b>		
	<b>35. Weekly pump test(s) made and cards entered?</b>		
<b>GENERAL COMMENTS</b>	<b>36. No other items requiring attention?</b>		